

# Max's PictureThis, LLC.

## Additional Services

### Event Booking Form

Date: \_\_\_\_\_

Dear Sir/Madam,

Thank you for selecting Max's PictureThis as your provider of event photo favors or event photography for your special event. We look forward to providing you and your guests with our unforgettable and unique photo entertainment.

Please complete and return this Event Booking Form in its entirety. After the form has been received, you will be contacted to confirm the event and venue details as well your selected items. Once confirmed, your Service Agreement will be faxed, emailed, or snail mailed to you.

Make sure to submit this form at least three (3) weeks prior to the event to guarantee your reservation. If you have any questions or need assistance, do not hesitate to call us at 888-WOW-FAVORS or 917-945-0803.

**Return completed Event Booking Form by fax to 888-969-3286 or by email to [Events@MaxsPictureThis.com](mailto:Events@MaxsPictureThis.com)**

Contact Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cellular Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Additional Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I. EVENT BACKGROUND

Name of your event: \_\_\_\_\_  
(Ex: "Ben's Bar Mitzvah", "Ben & Jenn's Wedding", "Leah's Red Carpet Event")

Date: \_\_\_\_\_

Timeframe for your event: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

Timeframe for Max's PictureThis Photo Session: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

Type of event planned (Circle) : Bar/Bat Mitzvah, Birthday, College, Corporate, Educational, Grand Opening, Holiday Gala, Night Club/Bar Promotion, Retirement, Fundraiser, Sweet 16's/18's, Trade Show, Wedding, Other: \_\_\_\_\_

Briefly describe your event: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Expected attendance: \_\_\_\_\_

Black & White Tie Event? / Dress Code? (Our standard attire is business casual)  
\_\_\_\_\_  
\_\_\_\_\_

II. EVENT VENUE/LOCATION

Venue name: \_\_\_\_\_

Venue address: \_\_\_\_\_

Venue phone number: \_\_\_\_\_

Venue type: Ballroom, Theater, Arena, Stadium, Exhibit Hall, Restaurant, Hallway, Outdoor.

Other / Room Name: \_\_\_\_\_

Contact name of event Party Planner / Maître D / DJ / Other Staff: \_\_\_\_\_

Special Venue Instructions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

III. RETAINER FEE/PAYMENTS/REQUIREMENTS

Retainer Fee: Payment of \$100 (one hundred) retainer fee is required at least 14 days in advance of date of event to guarantee a Max's PictureThis photo favors event session reservation. Retainer fee is non-refundable.

Payments: Acceptable forms of payment are cashier's check, money order, personal check or cash. Make all payments to **Max's PictureThis, LLC**. Payments are due immediately following the completion of the photo favors event session.

Requirements: At the function, please provide a well-lit 8' x 10' operation space, three 6' tables, three tablecloths, two chairs, and two electrical outlets.

IV. ADDITIONAL SERVICES

**Photography \* Videography \* Sign-In Boards \* Photo Montage \* Personalized Favors \* Party Favors  
Cigar Rolling \* Caricature Artist \* Wax Hand \* Celebrity Impersonator \* Magician \* Live Band  
Coney Island Style Photo Booths**

V. SELECTED ADDITIONAL SERVICES

Please write your desired Additional Services and any notes below:

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VI. MAX'S PICTURETHIS EVENT PHOTO FAVORS & STEP AND REPEAT

Would you like information about our Event Photo Favors or Step and Repeat Photography? If so, please write the service and any questions you have below.

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**(10% Discount Off Total Price When Booked With Any Of These Services)**